Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

10742206

Procuring Entity

NORTHWEST SAMAR STATE UNIVERSITY

Title

Supply and Delivery of Official Transcript of Record Forms for Registrar Office Use (Fiduciary/P.R. No. 2024-04-128)

Area of Delivery

Solicitation Number:	2024-04-128	Status	Active	
Trade Agreement:	Implementing Rules and Regulations			
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1	
Classification:	Goods - General Support Services	Bid Supplements	0	
Category:	Printing Services			
Approved Budget for the Contract:	PHP 70,000.00	Document Request List	2	
Delivery Period:	20 Day/s			
Client Agency:		Date Published	12/04/2024	
Contact Person:	Jessamae Rondina Caparas Procurement Staff Rueda Extension Calbayog City	Last Updated / Time	12/04/2024 00:00 AM	
	Samar Philippines 6710 63-55-2093122 63-55-2093122 proguement@nwssu.edu.ph	Closing Date / Time	16/04/2024 09:00 AM	

Description

PROCUREMENT OFFICE

Email: procurement@nwssu.edu Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION RFQ No. 2024-04-128 12-Apr-24

SIR/MADAM:

- Please quote your lowest price for the following items enumerated below, taking into consideration the following: TERMS AND CONDITIONS

 1. The Approved Budget for the Contract (ABC) is P 70,000.00 under PR No. 2024-04-128

 2. Submit your quotation in a sealed envelop on or before April 16, 2024 @ 9:00 AM.

 3. Opening of RFQs is on April 16, 2024 @ 10:00 AM in our office.

 4. This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- disqualified.

 5. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.

 6. Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.

 7. Delivery Period is within 20 calendar days and shall commence as stated in the Purchase Order. Free on site

- delivery.

 8. If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.

 9. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184.
- Please observe the Revised IRR of RA 9184.

 10. FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.

 11. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

 12. Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

1. 4375 pcs Official Transcript of Records Forms, $8.5\times14^{\rm n}$ Green Checkered Linen Board, with 5° dia. School Logo at the Center Security Paper (per sample)

Date (Sgd.) RAMIL S. CATAMORA, Ed.D. BAC Chairperson I have read and understood the Terms and Conditions stated above. By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name; Position in Firm: Business Address: Contact No.:

Canvassed by:
(Signature Over Printed Name)
Other Information
Please submit the following documentary requirements:
1. Business/Mayor's Permit
2. PhilGEPS Registration No./Certificate
3. Original Copy of Omnibus Sworn Statement

Created by

Jessamae Rondina Caparas

Date Created 11/04/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



Business Address:

Contact No.:

Republic of the Philippines
Northwest Samar State University
Rueda St., Calbayog City 6710
Website: http://www.nwssu.edu.ph
Email: main@nwssu.edu.ph
Telefax: (035) 2093657



(Signature Over Printed Name)

PROCUREMENT OFFICE

Email: <u>procurement@nwssu.edu.ph</u> Contact Number: <u>09173178126</u>

				REQUEST FOR PR	ICE QUOTATION			RFO No. 2024-04-128
								RFQ No. 2024-04-128 12-Apr-24
SIR/IV	IADAM:							
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Submit	your quotat	tion in a sea	led envelop on or before		April 16, 2024	@ 9:	00 AM.	
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			Official Transcript of	Records Forms, 8.5 x 14"				
1	4375	pcs		en Board, with 5" dia. Sch				1
			Security Paper (per	sample)				
			Please submit the follo	wing documentary require	ments:			
			1. Business/Mayor's P	ermit				
			2. PhilGEPS Registration	on No./Certificate				
			3. Original Copy of Om	nibus Sworn Statement				
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			-				DAMII	L S. CATAMORA, Ed.D.
	Date						KAIVIII	BAC Chairperson
have re	ad and unde	erstand the T	erms and Conditions stat	ed above.				
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ignatur	e Over Printe	ed Name:				Can	vassed by	r:
osition	in Firm:							